

MINOR SUBDIVISIONS

Required at the time of filing.

1. Reproducible plat and 2 copies.
 - a. Legal descriptions for each parcel and an overall description shall be on the plat.
 - b. Must show floodplain, floodway, and legal drains if they are within the surveyed area.
2. Surveyors report.
3. Copy of deed.
4. Copy of Auditor's Plat Book page.
5. List of adjacent property owners with addresses as on file with the Auditor's office.
6. Filing, plat release, and copy fee (see approved fee's on website).
7. Recording fee.
8. Information sheet.

MINOR SUBDIVISIONS
INFORMATION SHEET

1. OWNERS OF RECORD

CONTACT PERSON: _____

PHONE NUMBER: _____

ADDRESS: _____

EMAIL: _____

2. OWNERS OF OTHER INTEREST: _____

3. CIVIL TOWNSHIP: _____

4. SECTION-TOWNSHIP-RANGE: _____

5. ZONING: _____

6. FLOOD PLAIN DESIGNATION: _____

7. SURVEYOR: _____

CONTACT PERSON: _____

PHONE: _____

ADDRESS: _____

EMAIL: _____

8. ADDITIONAL INFORMATION: _____

9. CURRENT ADDRESSES BEING USED ON THE PROPERTY:

NOTICE OF MINOR SUBDIVISION APPROVAL

WARRICK COUNTY AREA PLAN COMMISSION

DATE: _____

TO: _____

Name of Minor Subdivision: _____

Number of lots: _____ Number of proposed new residences: _____

Notice is hereby given that the plat review committee of the Warrick County Area Plan Commission has reviewed for approval a minor subdivision located on the _____ side of _____ approximately _____ feet _____ of the intersection form by _____ and _____ in _____ twp.

If you have any questions, please contact the Warrick County Area Plan Office at (812) 897-6190 within 10 days of the postmark date of this notice. If you wish to appeal the approval of this Minor Subdivision you must do so in writing to the Warrick County Area Plan Commission, Historic Courthouse – Room 201, Boonville, Indiana, 47601, within said 10 days of the postmark date of this notice.

Sherri Rector
Executive Director

NOTICE TO ADJOINING PROPERTY OWNERS AFFIDAVIT

STATE OF INDIANA)
) SS
COUNTY OF WARRICK)

DATE: _____

NAME OF MINOR SUBDIVISION: _____

I, _____, hereby affirm under the penalties of perjury that I have mailed letters containing required information about this MINOR SUBDIVISION at (Address) _____, to the following property owners on (Date) _____. I hereby certify that to the best of my knowledge, the following (or attached) is a complete and accurate list of all abutting property owners whose properties touch at any point the owner's property, included in whole or in part in the MINOR SUBDIVISION stated above. I obtained said list by looking up records in the Office of the Auditor in the Judicial Center and their most recent mailing addresses as listed on the records in the Office of the Auditor of Warrick County on (Date) _____.

Letters were sent to:

NAME: _____ ADDRESS: _____

The letters were sent CERTIFIED MAIL, RETURN RECEIPT SERVICE. The green receipts are attached.

Affiant's signature (Petitioner, Attorney or Representative)

Subscribed and sworn to before me, a Notary Public in and for said County and State this _____ Day of _____, _____.

(Notary Public)

My commission Expires: _____.

Residence of Notary: _____ County, Indiana.