MINOR SUBDIVISIONS

Required at the time of filing.

1. Reproducible plat and 2 copies.
    a. Legal descriptions for each parcel and an overall description shall be on the plat.
    b. Must show floodplain, floodway, and legal drains if they are within the surveyed area.
2. Surveyors report.
3. Copy of deed.
4. Copy of Auditor's Plat Book page.
5. List of adjacent property owners with addresses as on file with the Auditor's office.
6. Filing, plat release, and copy fee (see approved fee's on website).
7. Recording fee.
8. Information sheet.

MINOR SUBDIVISIONS
INFORMATION SHEET

1. OWNERS OF RECORD

   CONTACT PERSON: _____

   PHONE NUMBER: _____

   ADDRESS: _____

   _____

   EMAIL: _____

2. OWNERS OF OTHER INTEREST: _____

3. CIVIL TOWNSHIP: _____

4. SECTION-TOWNSHIP-RANGE: _____

5. ZONING: _____

6. FLOOD PLAIN DESIGNATION: _____

7. SURVEYOR: _____

   CONTACT PERSON: _____

   PHONE: _____

   ADDRESS: _____

   _____

   EMAIL: _____

8. ADDITIONAL INFORMATION: _____

9. CURRENT ADDRESSES BEING USED ON THE PROPERTY:

   _____

   _____

MS-_____

NOTICE OF MINOR SUBDIVISION APPROVAL

WARRICK COUNTY AREA PLAN COMMISSION

DATE: _____
TO: Adjacent Property Owner._____

Name of Minor Subdivision:_____

Number of lots:_____ Number of proposed new residences:_____

_____

_____

_____

Notice is hereby given that the plat review committee of the Warrick County Area Plan Commission has reviewed for approval a minor subdivision located on the _____side of _____ approximately_____feet_____ of the intersection formed by _____and _____ in _____township.

If you have any questions, please contact the Warrick County Area Plan Office at (812) 897-6190 within 10 days of the postmark date of this notice. If you wish to appeal the approval of this Minor Subdivision you must do so in writing to the Warrick County Area Plan Commission, Historic Courthouse – Room 201, Boonville, Indiana, 47601, within said 10 days of the postmark date of this notice.

_____
Molly Barnhill
Executive Director

NOTICE TO ADJOINING PROPERTY OWNERS AFFIDAVIT

STATE OF INDIANA) DATE: _____
) SS
COUNTY OF WARRICK)

NAME OF MINOR SUBDIVISION:_____

I, _____, hereby affirm under the penalties of perjury that I have mailed letters containing required information about this _____ petition owners on (Date) _____. I hereby certify that to the best of my knowledge, the following (or attached) is a complete and accurate list of all abutting properties touch at any point the owner's property, included in whole or in part in the petition for _____ stated above. I obtained said list by looking up the Real Property Maintenance Report of the abutting property owners on the records in the office of the Auditor and their most recent mailing addresses as listed on records in the office of the Auditor of Warrick County on (Date) _____.

Letters were sent to:

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

The letters were sent CERTIFIED MAIL, RETURN RECEIPT SERVICE. The green receipts are attached.

_____
Affiant's signature (Petitioner's, Attorney, or Representative)

Subscribed and sworn to before me, a Notary Public in and for said County and State this _____ Day of _____, 20____.

_____
(Notary Public)

My Commission Expires: _____

Residence of Notary: _____ County, Indiana.