WARRICK COUNTY COUNCIL MEETING
2021 For 2022 Budget – Budget Adoption
COMMISSIONERS MEETING ROOM
107 W. Locust Street
Boonville, Indiana
October 21, 2021
7:00 PM

The Warrick County Council met in regular session in the Warrick County Courthouse, 107 W. Locust Street, Boonville, Indiana.

Attorney Cliff Whitehead and Administrator Krystal Powless were in attendance.

Auditor Debbie Stevens and Secretary Kristine Georges attended and recorded the minutes.

Council President, Greg Richmond, called the meeting to order at 7:00 PM.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

Greg Richmond: Roll Call, excuse me.

Krystal Powless: Greg Richmond?

Greg Richmond: Here.

Krystal Powless: Chris Whetstine?

Chris Whetstine: *(Councilman Whetstine was not present for this meeting).*

Krystal Powless: David Hachmeister?

David Hachmeister: Here.

Krystal Powless: Ted Metzger?

Ted Metzger: Present.

Krystal Powless: Brad Overton?

Brad Overton: Here.

Krystal Powless: Ron Bacon?

Ron Bacon: Here.

Krystal Powless: Richard Reid?

Richard Reid: *(Councilman Reid was not present for this meeting).*

ORDINANCE FOR SALARIES AND WAGES
ORDINANCE 2021-05

Councilman Richmond: Warrick County Council Ordinance 2021-05, Warrick County, Indiana, Salary Ordinance. First Reading was seven, 'o (7-0). Any discussion from the Council? Do I have a motion?

Councilman Overton: Motion to approve.

Councilman Bacon: Second.

Councilman Richmond: Motion by Brad. Second by Ron. Any discussion? All those in favor? Five, zero (5-0). Unanimous.

(Ordinance 2021-05 is located on Pages 3 through 4 of these Official Minutes)

ORDINANCE FOR APPROPRIATION OF TAX RATES
ORDINANCE 2021-06

Councilman Richmond: Next up is the Ordinance for Appropriation of Tax Rates 2021-06, Warrick County Council. First Reading seven to zero (7-0). Do…

Councilman Bacon: Motion to approve.

Councilman Richmond: Motion by Ron.

Councilman Overton: Second.

Councilman Richmond: Second by Brad. Any discussion? All those in favor? Five, zero (5-0). Unanimous.

(Ordinance 2021-06 is located on Pages 4 through 5 of these Official Minutes)

ORDINANCE FOR APPROPRIATION OF TAX RATE FOR SOLID WASTE ORDINANCE 2021-07

Councilman Richmond: And the last one (1) is Ordinance for Appropriation of Tax Rates for the Solid Waste District 2021-07 by Warrick County Council.

Councilman Overton: Motion to approve.

Councilman Richmond: Motion by Brad.

Councilman Bacon: Second.

Councilman Richmond: Second by Ron. Discussion? All those in favor? Four (4). Opposed? One (1). Ted. (Motion carried 4-1 with Ted Metzger opposing).

(Ordinance 2021-07 is located on Page 5 of these Official Minutes)

ADJOURNMENT

Councilman Richmond: Okay, any others before motion, make the motion…

Councilman Overton: Motion.

Councilman Hachmeister: See if there's any remonstrators from our audience.

Councilman Richmond: I should, yeah. Any remonstrators in the audience?

Councilman Overton: Any monsters in the audience. (Inaudible) trick or treat.

Councilman Richmond: Okay, who's making a motion? Ron? To make the motion to adjourn?

Councilman Bacon: Yeah. I'll motion to adjourn.

Councilman Overton: Second.

Councilman Richmond: Second by Brad. That's all five (5) of us. Is that right, Ted?

Councilman Metzger: Yeah. I'm sorry.

Councilman Richmond: Okay, yeah. Okay. Thank you. (Motion carried 5-0).

ADJOURNMENT: Meeting adjourned at 5:05 PM.

WARRICK COUNTY COUNCIL

Greg Richmond, President

Brad Overton, Vice President

Ron Bacon

David Hachmeister

Ted Metzger

Richard Reid

Chris Whetstine

ATTEST:

Deborah K. Stevens, Auditor
Warrick County, IN

Minutes transcribed by Kristine Georges

Warrick County Council Ordinance Number 2021-

WARRICK COUNTY, INDIANA 2022 SALARY ORDINANCE

WHEREAS, Indiana Code 36-2-3-7, Indiana Code 36-2-5-11, and Indiana Code 6-1.1-17-5 require that annually, on any date after August 15, but before November 1st, the Warrick County Council (the "Council"), adopt an ordinance fixing the compensation for all Warrick County (the "County") officers, deputies, and other employees;

WHEREAS, pursuant to Indiana Code 36-2-5-3 the Council has the power to:

1. Fix the number of officers, deputies and other employees;
2. Describe and classify positions and services;
3. Adopted schedules of compensation; and
4. Hire or Contract with persons to assist in the development of schedules of compensation;

NOW, THEREFORE BE IT ORDAINED that the Council affixes the number of and compensation for Elected Officials and employees of the County from the period of January 1, 2022 to December 31, 2022, including all officers, deputies, assistants, and other employees whose salary is comprised of funds payable from the County fund or budget as provided by IC 36-2-5, *et seq*. The compensation is limited by the pay classification and evaluation system listed below and attached.

SECTION 1. FACTOR EVALUATION SYSTEM JOB CATEGORIES. Each position is assigned to a job category according to established criteria. The job categories as established by the job classification system are as follows:

CLASSIFICATION LEVELS Jobs that are very close in total factor points are regarded as being in a "classification level" to ensure that all jobs within that cluster have the same base salary or wage. For purposes of analysis, the positions in the County have been grouped into classification levels within the various job categories. However, because of the relative small number of Executive and Special Occupation jobs, these positions were not grouped into classification levels.

COMOT (Computer, Office Machine Operation, Technician)

COMOT A	(295 points and below)
COMOT B	(300 – 350 points)
COMOT C	(355 – 395 points)
COMOT D	(400 – 495 points)
COMOT E	(500 points and above)

LTC (Labor, Trades, and Crafts)

LTC A	(295 points and below)
LTC B	(300 – 355 points)
LTC C	(360 – 410 points)
LTC D	(415 – 470 points)
LTC E	(475 – 535 points)
LTC F	(540 points and above)

PAT (Professional, Administrative, Technological)

PAT A	(345 points and below)
PAT B	(350 – 400 points)
PAT C	(405 points and above)

Civilian POLE (Protective Occupations, Law Enforcement)

Civilian POLE A (350 points and below) Civilian POLE B (355 – 400 points)
Civilian POLE C (405 – 455 points)
Civilian POLE D (460 – 495 points)
Civilian POLE Civilian POLE E (500 points +)

SECTION 2: CLASSIFICATION DEFINITIONS

COMOT (Computer, Office Machine Operation, and Technician):

COMOT positions usually require on-the-job training and knowledge of basic office skills and procedures.

COMOT positions usually require a minimum of a high school diploma or its equivalent, and may require two years of education beyond high school at a university or vocational school. COMOT positions are trained to provide administrative support to other job categories or elected officials.

COMOT duties usually involve standardized operations, but can also involve limited supervisory responsibilities, high skill levels in certain fields or processes, or operation of highly technical equipment, such as in laboratories. These positions are usually recruited from the local labor market and compensated according to local labor market trends.

LTC (Labor, Trades, and Crafts):

LTC positions usually involve skills and knowledge that can be learned on-the-job or through prior experience, although some require special certifications, training, or vocational school. These positions include both the skilled and the unskilled labor and trade positions. LTC duties are often manual, requiring varying amounts of physical strain and effort, and involving varying amounts of responsibilities during work projects. Recruitment is generally done within the local labor market and compensated according to prevailing local wages.

PAT (Professional, Administrative, Technological):

PAT positions usually require a baccalaureate degree or equivalent training and experience. Duties performed by PAT employees often involve direct application of professional principles, development of policies and procedures, or administration of an assigned area of responsibility. Recruitment and compensation of PAT positions is usually determined by state or regional trend.

Merit POLE (Protective Occupations, Law Enforcement):

Merit POLE positions require specialized training and may require two or more years of college education. Positions in this category are involved in protecting life and property, maintaining order, responding to emergencies, policing and enforcing laws, or supervising such operations.

Merit POLE officers must complete the Indiana Law Enforcement Academy training for law enforcement officers and are subject to the merit rules according to Indiana Code.

Merit POLE positions are generally recruited from and compensated according to regional labor market trends.

Civilian POLE (Protective Occupations, Law Enforcement):

Civilian POLE positions may require specialized training, on-the-job training, and usually require a minimum of a high school diploma or its equivalent. Positions in this category are involved in protecting life and property, maintaining order, responding to emergencies, policing and enforcing laws, or supervising such operations. Civilian POLE officers may be required to complete specialized training by the Indiana Law Enforcement Academy. These positions are usually recruited from the local labor market and compensated according to regional labor market trends.

EXE (Executive):

EXE positions are held by employees who usually plan, direct and implement major programs. Incumbents in these positions often recommend, develop, or approve policies to manage their departments or program areas.

Executives are concerned with defining program objectives, staffing a department, coordinating the efforts of organizational components, and directing and evaluating subordinates who manage various units under his/her control. Executives are usually recruited from and compensated according to regional market patterns.

SO (Special Occupations):

SO positions are separated from the classification system for various reasons, usually for special terms and conditions of employment, rules, or laws governing compensation.

Compensation and recruitment for SO positions are determined by the unique circumstances for each position.

SECTION 3: PERSONNEL COMMITTEE. The Warrick County Personnel Committee (the "Committee") is established to oversee job classification maintenance procedures, study the job classification system and job descriptions, review compensation policies and schedules, and make recommendations to the Council concerning such matters.

The Committee shall have three (3) voting members as follows:

- Three (3) Council members, to be appointed by the Council.
- The appointed members shall serve on the Committee until December 31, 2022.
- The Committee shall elect a Chairperson and a Vice Chairperson from its own membership.
- The Chairperson shall preside at the meetings of the Committee, and in the absence of the Chairperson, the Vice Chairperson shall preside.
- The Council shall establish committee policies and procedures.

The Council or the Council's designee shall serve as Secretary for the Committee and shall prepare and post the agenda and give notices as required by the Indiana Open Door Law.

SECTION 4: FAIR LABOR STANDARDS ACT. The salary and hourly pay rates of all classified jobs are established on a forty (40) hour work week, pursuant to the provisions of the Federal Fair Labor Standards Act (FLSA). The County has established timekeeping and payroll policies and procedures to comply with applicable provisions of the FLSA. A listing of all classified positions and their status under the FLSA is on file in the Auditor's office and is incorporated as part of this ordinance.

Any deviation from the salaries specified herein shall be made only after a request to the Council for approval.

Job classifications and salary classes are based on the evaluation of the job description for each position.

When a year has 27-pay periods, employees shall receive one additional pay check which shall be calculated using the 26 pay period method. The 27th pay will be paid at the 26th pay rate for each employee, unless changes are necessitated to comply with the compensation Policy, including, but not limited to overtime pay. (27 pay periods are scheduled for 2023)

Further descriptions, definitions and/or explanation of the Warrick County Government Salary Schedule and Compensation Policies are included in this ordinance for the purpose of clarification and transparency.

Warrick County Council 2022 Salary Ordinance Signature Page

Presented to the County Council of Warrick County, Indiana, by induction in full for the first time this 7 day of OCTOBER, 2021.

Presented to the County Council of Warrick County, Indiana, duly read in full for the second and adopted 21 day of October, 2021.

WARRICK COUNTY COUNCIL

AYE	NAY
Greg Richmond, President	Greg Richmond, President
Brad Overton, Vice President	Brad Overton, Vice President
Chris Whetstine	Chris Whetstine
Richard Reid	Richard Reid
Ron Bacon	Ron Bacon
Ted Metzger	Ted Metzger
David Hachmeister	David Hachmeister

ATTEST:

Deborah Stevens- Auditor Warrick Council

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55695 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4
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Ordinance / Resolution Number: 2021-06

Be it ordained/resolved by the **Warrick County Council** that for the expenses of **WARRICK COUNTY** for the year ending December 31, **2022** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **WARRICK COUNTY**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Warrick County Council.**

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Warrick County Council	County Council	10/21/2021

Funds

Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0061	RAINY DAY	$275,760	$0	0.0000
0101	GENERAL	$19,727,026	$15,728,000	0.6003
0102	ELECTION/REGISTRATION	$182,844	$160,550	0.0061
0124	2015 REASSESSMENT	$643,279	$396,252	0.0151
0182	BOND #2	$1,519,525	$1,974,523	0.0754
0702	HIGHWAY	$3,805,030	$0	0.0000
0703	HIGHWAY SPECIAL	$1,800,000	$0	0.0000
0706	LOCAL ROAD & STREET	$1,332,000	$0	0.0000
0790	CUMULATIVE BRIDGE	$258,538	$266,446	0.0102
0801	HEALTH	$775,021	$498,731	0.0190
0907	STORM SEWER	$1,232,282	$0	0.0000
0991	CUMULATIVE DRAINAGE	$206,543	$161,418	0.0062
1156	EMERGENCY TELEPHONE SYSTEM	$627,000	$0	0.0000
1301	PARK & RECREATION	$851,803	$375,756	0.0143
1380	PARK BOND	$98,209	$144,106	0.0055
1381	PARK BOND #2	$113,363	$162,337	0.0062
2201	BUILDING AUTHORITY	$213,999	$0	0.0000
2391	CUMULATIVE CAPITAL DEVELOPMENT	$440,800	$642,201	0.0245
2402	ECONOMIC DEVELOPMENT	$2,053,532	$0	0.0000
2430	REDEVELOPMENT - GENERAL	$21,085	$20,496	0.0008
		$36,177,639	**$20,530,816**	**0.7836**

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55905 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4
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Name		Signature
Greg Richmond	Aye ☑ Nay ☐ Abstain ☐	Greg Richmond
Richard Reid	Aye ☐ Nay ☐ Abstain ☐	
Chris Whetstine	Aye ☐ Nay ☐ Abstain ☐	
Brad Overton	Aye ☑ Nay ☐ Abstain ☐	Brad Overton
Ron Bacon	Aye ☑ Nay ☐ Abstain ☐	
Ted Metzger	Aye ☑ Nay ☐ Abstain ☐	Ted Metzger
David Hachmeister	Aye ☑ Nay ☐ Abstain ☐	David Hachmeister

ATTEST

Name	Title	Signature
Debbie Stevens	Auditor	Deborah K. Stevens

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1 Yes ☐ No ☑

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31 Yes ☐ No ☑

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55905 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4
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Ordinance / Resolution Number: 2021-07

Be it ordained/resolved by the **Warrick County Council** that for the expenses of **WARRICK COUNTY SOLID WASTE** for the year ending December 31, **2022** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **WARRICK COUNTY SOLID WASTE**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Warrick County Council**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Warrick County Council	County Council	10/21/2021

Funds

Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
8210	SPECIAL SOLID WASTE MANAGEMENT	$2,700,406	$1,798,540	0.0646
		$2,700,406	$1,798,540	0.0646

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55905 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4
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Name		Signature
Greg Richmond	Aye ☑ Nay ☐ Abstain ☐	Greg Richmond
Ted Metzger	Aye ☐ Nay ☑ Abstain ☑	Ted Metzger
Chris Whetstine	Aye ☐ Nay ☐ Abstain ☐	
Brad Overton	Aye ☑ Nay ☐ Abstain ☐	Brad Overton
Rick Reid	Aye ☐ Nay ☐ Abstain ☐	
Ron Bacon	Aye ☑ Nay ☐ Abstain ☐	
David Hachmeister	Aye ☑ Nay ☐ Abstain ☐	David Hachmeister

ATTEST

Name	Title	Signature
Deborah K. Stevens	Auditor	Deborah K. Stevens

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1 Yes ☐ No ☑

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31 Yes ☐ No ☑

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