WARRICK COUNTY COUNCIL MEETING
BUDGET ADOPTION
COMMISSIONERS MEETING ROOM
107 W. Locust Street
Boonville, Indiana
October 22, 2020
5:00 PM

The Warrick County Council met in regular session in the Warrick County Courthouse, 107 W. Locust Street, Boonville, Indiana. All Council Members were present in person and by Zoom Conference Call as allowed by Emergency Health Declaration for the State of Indiana due to COVID-19 Pandemic.

Administrator Krystal Powless was in attendance.

Auditor Debbie Stevens and Secretary Kristine Georges attended and recorded the minutes.

Council President, Greg Richmond, called the meeting to order at 5:00 PM.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

Greg Richmond: Roll Call.

Krystal Powless: Charlie Christmas?

Charlie Christmas: Yes.

Krystal Powless: David Hachmeister?

David Hachmeister: Here.

Krystal Powless: Cindy Ledbetter?

Cindy Ledbetter: Present.

Krystal Powless: Ted Metzger?

Ted Metzger: Present.

Krystal Powless: Brad Overton?

Brad Overton: Here.

Krystal Powless: Richard Reid?

Richard Reid: Present.

Krystal Powless: Greg Richmond?

Greg Richmond: Here.

PUBLIC HEARING
PASSAGE OF BUDGET ORDINANCES FOR 2021 BUDGET
ORDINANCE FOR SALARIES AND WAGES 2020-02

Councilman Richmond: First up is an Ordinance for Salaries and Wages. That's the big stack you've got on your desk.

Krystal Powless: No, you had on your desk last meeting.

Councilman Richmond: I've got the one (1) we'll sign, right?

Krystal Powless: Yes.

Councilman Richmond: This is Warrick County Council Ordinance 2020-02, Warrick County, Indiana, 2021 Salary Ordinance. In line for a motion.

Councilman Overton: Motion to approve.

Councilman Richmond: Motion made by Brad. Is there a second?

Councilwoman Ledbetter: I'll second it.

Councilman Christmas: Charlie seconds.

Councilman Richmond: Second by Cindy. Any discussion? All those in favor? I'll look first here. One (1), two (2), three (3) of us. And then I'll call the names. Charlie?

Councilman Christmas: Yes.

Councilman Richmond: Yes. Okay. David?

Councilman Hachmeister: Aye.

Councilman Richmond: Aye. And Cindy?

Councilwoman Ledbetter: Aye.

Councilman Richmond: Okay, so, that would be six (6). And all those opposed? One (1) and that's Ted. (Motion carried 6-1 with Ted Metzger opposing).

(Ordinance 2020-02 is located on Pages 3 through 4 of these Official Minutes)

ORDINANCE FOR APPROPRIATION AND TAX RATES 2020-03

Councilman Richmond: Second up is the Ordinance for Appropriation and Tax Rates. Let's see, Budget Form 1, Budget Estimate; and Budget Form 4-B, Levies and Tax Rates. That's the second group. Ordinance or Resolution for Appropriation and Tax Rates, the Ordinance/Resolution number is 2020-03. This is the appropriation to all of our funds.

Councilman Overton: Motion to approve.

Councilman Richmond: Motion by Brad. Is there a second?

Councilman Christmas: Charlie seconds.

Councilwoman Ledbetter: I'll second.

Councilman Richmond: I heard Charlie first that time. Any discussion? I'll call for a vote. All those in favor here? That's three (3) of us. And now I'll call, Charlie?

Councilman Christmas: Yes.

Councilman Richmond: Yes. David?

Councilman Hachmeister: Aye.

Councilman Richmond: And Cindy?

Councilwoman Ledbetter: Aye.

Councilman Richmond: Okay, so that would be, six (6) votes of ayes. And the no vote? Ted Metzger. Six to one (6-1 with Ted Metzger opposing).

(Ordinance 2020-03 is located on Pages 4 through 5 of these Official Minutes)

ORDINANCE FOR APPROPRIATION AND TAX RATES – SOLID WASTE 2020-04

Councilman Richmond: The last item of business is Ordinance for Appropriation and Tax Rates, Solid Waste, 2020-04. Ordinance or Resolution for Appropriation and Tax Rates. Ordinance/Resolution 2020-04. It's for Solid Waste. In line for a motion.

Councilman Overton: Motion to approve.

Councilman Richmond: Is there a second?

Councilman Christmas: Charlie will second.

Councilman Richmond: Charlie seconded it. Any discussion? All those in favor here. There's two (2) of us here. Charlie?

Councilman Christmas: Aye.

Councilman Richmond: And David?

Councilman Hachmeister: Aye.

Councilman Richmond: And Cindy?

Councilwoman Ledbetter: Aye.

Councilman Richmond: Was that, yes?

Councilwoman Ledbetter: Yes.

Councilman Richmond: Okay, thank you. And so, that would be five (5), ayes. And the nays? Two (2), nays, Rick Reid and Ted Metzger. (Motion carried 5-2 with Ted Metzger and Rick Reid opposing).

(Ordinance 2020-04 is located on Page 6 of these Official Minutes)

Councilman Richmond: Any further business to come before us tonight?

Councilman Overton: Thanks for everybody who called in.

Councilman Richmond: Yeah, thanks for calling in. Next regular meeting is scheduled November 5th at 6:00 PM.

Councilman Reid: Motion to adjourn.

Councilman Richmond: Motion to adjourn by Rick Reid. I'll second it.

Councilwoman Ledbetter: I'll second.

Councilman Richmond: Okay, Cindy seconded then. And all those in favor?

Councilman Overton: Yay.

Councilman Richmond: Aye. All of us. (Motion carried 7-0).

ADJOURNMENT: Meeting adjourned at 5:05 PM.

WARRICK COUNTY COUNCIL

Greg Richmond, President

Brad Overton, Vice President

Charlie Christmas

David Hachmeister

Cindy Ledbetter

Ted Metzger

Richard Reid

ATTEST:

Deborah K. Stevens, Auditor
Warrick County, IN

Minutes transcribed by Kristine Georges

DocuSign Envelope ID: A38E8C80-5978-41D1-8197-50E3GA8D8D29

Warrick County Council Ordinance Number 2020-22
WARRICK COUNTY, INDIANA
2021 SALARY ORDINANCE

WHEREAS, Indiana Code 36-2-3-7, Indiana Code 36-2-5-11, and Indiana Code 6-1.1-17-5 require that annually, on any date after August 15, but before November 1st, the Warrick County Council, hereinafter also referred to as "the Council", adopt an ordinance fixing the compensation for all County officers, deputies, and other employees;

WHEREAS, pursuant to Indiana Code 36-2-5-3 the Council has the power to fix the number, job classifications, and compensation of officers, deputies, and employees;

NOW, THEREFORE BE IT ORDAINED that the Council hereby adopts the 2021 Salary Ordinance:

SECTION 1. FACTOR EVALUATION SYSTEM JOB CATEGORIES

Each position is assigned to a job category according to established criteria. The job categories as established by the job classification system are as follows:

COMOT	Clerical, Office Machine Operators, Technician
LTC	Labor, Trades and Crafts
PAT	Professional, Administrative, Technological
POLE	Protective Occupations and Law Enforcement(Matrix)
SO	Special Occupations
SE	Special Excluded
SPEX	Special Exempt

All SO, SE, and SPEX positions are classified as exempt positions and are not to be compensated monetarily for overtime.

SECTION 2: FACTOR EVALUATION SYSTEM JOB FACTORING

The Factor Evaluation System, hereinafter also referred to as "FES" only compares a position to jobs within the same job category. For example, COMOT jobs cannot be compared to PAT jobs.

SECTION 3: PERSONNEL COMMITTEE

The Warrick County Personnel Committee, hereinafter also referred to as "the Committee", is established to oversee job classification maintenance procedures, study the job classification system and job descriptions, review compensation policies and schedules, and make recommendations to the Council concerning such matters.

The Committee shall have three (3) voting members as follows:

Three (3) County Council members, to be appointed by the Council.
The appointed members shall serve on the Committee until December 31, 2021.
The Committee shall elect a Chairperson and a Vice Chairperson from its own membership.
The Chairperson shall preside at the meetings of the Committee, and in the absence of the Chairperson, the Vice Chairperson shall preside. The Council shall establish committee policies and procedures.

The Council's designee shall serve as Secretary for the Committee and shall prepare and post the agenda and give notices as required by the Indiana Open Door Law.

DocuSign Envelope ID: A38E0C80-5978-41D1-8197-50E36A8D8D29

SECTION 4: FAIR LABOR STANDARDS ACT

The salary and hourly pay rates of all classified jobs are established on a forty (40) hour work week, pursuant to the provisions of the Federal Fair Labor Standards Act (FLSA). The County has established timekeeping and payroll policies and procedures to comply with applicable provisions of the FLSA. A listing of all classified positions and their status under the FLSA is on file in the Auditor's office and is incorporated as part of this ordinance.

SECTION 5: WARRICK COUNTY COMPENSATION SCHEDULES

1. Pay schedules for each job category are attached to this Salary Ordinance and are hereby adopted.

2. Pay steps are determined by employee longevity as of January 1. In the event that a position becomes vacant, a current County employee who is appointed to the position shall be compensated at the appropriate step for the new position according to his/her eligible of County service.

3. All employees within the COMOT, PAT, LTC and SPEX categories hired after January 1, 2004 will be compensated at the initial rate for the position and will receive longevity pay based upon the initial hire rate calculated on a three year interval at the pay rate of $250.00 as follows:

YEARS	LONGEVITY PAY
5	$ 250.00
8	$ 500.00
11	$ 750.00
14	$ 1,000.00
17	$ 1,250.00
20	$ 1,500.00
23	$ 1,750.00
26	$ 2,000.00
29	$ 2,250.00

Any deviation from the salaries specified herein shall be made only after a request to the Council for approval. Job classifications and salary classes are based on the evaluation of the job description for each position.

WARRICK COUNTY COUNCIL

Greg Richmond, President

David Hachmeister

Richard Reid

Charles Christmas

Ted Metzger, Vice President

Cindy Ledbetter

Brad Overton

ATTEST: Debbie Stevens – Auditor Attest

Deborah Stevens

DocuSign Envelope ID: [illegible]

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55885 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4
Generated 9/15/2020 2:36:49 PM

Ordinance / Resolution Number: 2020-03

Be it ordained/resolved by the **County Council** that for the expenses of **WARRICK COUNTY** for the year ending December 31, 2021 the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of WARRICK COUNTY, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **County Council**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
County Council	County Council	10/15/2020

Funds

Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0061	RAINY DAY	$271,685	$0	0.0000
0101	GENERAL	$19,007,663	$15,172,066	0.6334
0102	ELECTION/REGISTRATION	$160,488	$156,412	0.0065
0124	2015 REASSESSMENT	$646,880	$382,709	0.0160
0182	BOND #2	$1,521,725	$2,304,283	0.0962
0702	HIGHWAY	$3,724,500	$0	0.0000
0703	HIGHWAY SPECIAL	$1,300,000	$0	0.0000
0706	LOCAL ROAD & STREET	$1,238,000	$0	0.0000
0790	CUMULATIVE BRIDGE	$244,856	$259,577	0.0108
0801	HEALTH	$694,204	$479,218	0.0200
0907	STORM SEWER	$1,204,150	$0	0.0000
0991	CUMULATIVE DRAINAGE	$198,551	$158,302	0.0066
1156	EMERGENCY TELEPHONE SYSTEM	$627,000	$0	0.0000
1301	PARK & RECREATION	$742,062	$362,741	0.0151
1380	PARK BOND	$191,695	$280,187	0.0117
1381	PARK BOND #2	$73,364	$106,376	0.0044
2201	BUILDING AUTHORITY	$190,555	$0	0.0000
2391	CUMULATIVE CAPITAL DEVELOPMENT	$454,769	$625,646	0.0261
2402	ECONOMIC DEVELOPMENT	$1,988,681	$0	0.0000
2430	REDEVELOPMENT - GENERAL	$21,345	$20,000	0.0008
		$34,502,173	$20,307,519	0.8476

DocuSign Envelope ID: B3F9E984-06F3-46C4-BB4B-065843954058

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55805 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4
Generated 9/15/2020 2:36:49 PM

Home-Ruled Funds (Not Reviewed by DLGF)

Fund Code	Fund Name	Adopted Budget
9500	Pre-Trial Diversion	$207,830
9501	County Corrections	$40,193
9502	Section Corner Perpetuation	$7,448
9503	Local Health Maintenance	$48,859
9504	Guardian Ad Litem	$18,000
9505	Probation User Fees	$30,342
9506	Platt Book	$23,388
9507	Economic Development Commission	$5,325
9508	County Drug Free Community	$20,000
9509	Adult Probation Circuit	$63,562
9510	Clerk Perpetuation	$20,000
9511	County Sales Disclosure	$7,800
9512	Emergency Right to Know	$7,150
9513	Landfill Post Closure	$19,500
9514	Supplemental Public Defender	$8,000
9515	DD/DC Program	$225,983
9516	Drug Court/CSAP	$5,000
9517	Court Jury Fees	$12,000
9518	Tourism Development	$95,000
9519	Elected Official Training Fund	$15,580
9520	Co. ID Security Protection	$10,000
9521	Adult Probation Suplor	$33,930
9522	Juvenile Probation Circuit	$6,000
9523	LIT Road Fund	$5,381,665
		$6,312,555

DocuSign Envelope ID: B3F9E984-06F3-46C4-BB4B-065843954058

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55805 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4
Generated 9/15/2020 2:36:49 PM

Name		Signature
Greg Richmond	Aye ☑ Nay ☐ Abstain ☐	DocuSigned by: Greg Richmond
Ted Metzger	Aye ☐ Nay ☑ Abstain ☐	DocuSigned by: Ted Metzger
Richard Reid	Aye ☑ Nay ☐ Abstain ☐	DocuSigned by: RICHARD REID
Cindy Ledbetter	Aye ☑ Nay ☐ Abstain ☐	DocuSigned by: Cindy Ledbetter
Charlie Christmas	Aye ☐ Nay ☐ Abstain ☐	DocuSigned by: Charlie Christmas
Brad Overton	Aye ☑ Nay ☐ Abstain ☐	DocuSigned by: Brad Overton
David Hachmeister	Aye ☑ Nay ☐ Abstain ☐	DocuSigned by: David Hachmeister

ATTEST

Name	Title	Signature
Debbie Stevens	Auditor	Deborah H. Stevens

DocuSign Envelope ID: B3F9E984-06F3-46C4-BB4B-055843954058

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4
Generated 9/22/2020 4:33:15 PM

Ordinance / Resolution Number: 2020-04

Be it ordained/resolved by the **Warrick County Council** that for the expenses of **WARRICK COUNTY SOLID WASTE** for the year ending December **31, 2021** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **WARRICK COUNTY SOLID WASTE,** the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Warrick County Council.**

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Warrick County Council	County Council	10/15/2020

Funds

Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
8210	SPECIAL SOLID WASTE MANAGEMENT	$2,609,054	$1,714,796	0.0632
		$2,609,054	$1,714,796	0.0632

Name		Signature
Greg Richmond	Aye ☑ Nay ☐ Abstain ☐	DocuSigned by: Greg Richmond
Brad Overton	Aye ☑ Nay ☐ Abstain ☐	DocuSigned by: Brad Overton
Ted Metzger	Aye ☐ Nay ☑ Abstain ☐	DocuSigned by: Ted Metzger
Rick Reid	Aye ☐ Nay ☑ Abstain ☐	DocuSigned by: RICHARD REID
David Hachmeister	Aye ☑ Nay ☐ Abstain ☐	DocuSigned by: David Hachmeister
Cindy Ledbetter	Aye ☑ Nay ☐ Abstain ☐	DocuSigned by: Cindy Ledbetter
Charlie Christmas	Aye ☑ Nay ☐ Abstain ☐	DocuSigned by: Charlie Christmas

Name	Title	Signature
Deborah Stevens	Auditor	Deborah K. Stevens

The rest of this page left intentionally blank.