

INSTRUCTIONS FOR FILING MOTOR VEHICLE TITLE FORMS

Fill out the following:

1. The **PETITION** (*Verified Request for an Order Requiring the Indiana Bureau of Motor Vehicles to Issue a Title*).

You **MUST** include the following items with this petition.

a. Bill of sale or other document showing ownership.

b. Affidavit of Police Officer Physical Inspection: State Form 39530

You will need to contact your local police agency to schedule an appointment to have the vehicle inspected.

The police officer will need to complete your State Form 39530. This form will need to be submitted along with your filing.

The Warrick County Clerk WILL NOT accept your motor vehicle filing without this form.

2. Fill in all the blanks on the **ORDER**. (*Order to Indiana Bureau of Motor Vehicles to Issue a Motor Vehicle Title*) with your information.

***EXCEPTION* DO NOT DATE or SIGN on the JUDGE'S SIGNATURE LINE ON THE ORDER**

3. Bring all completed forms back to the Clerk's Office and file forms.
Cost is \$157.00 **NO PERSONAL CHECKS ACCEPTED**

4. The court may rule on the Petition as filed or a hearing may be scheduled.

*** YOU MAY BE REQUIRED TO APPEAR FOR THIS HEARING TO HAVE YOUR COURT ORDER SIGNED.***